

Congratulations on your purchase of **Lightspeed Restaurant!** We have numerous tools and resources available to help guide you through every step of the go-live process. Let's get started!

### Step 1: Plan

Proper planning is a vital first step to ensuring your success with Lightspeed Restaurant. Our checklist (below) includes a recommended timeline that will help you stay on track. Plug in your dates and start planning!



#### Checklist

Key milestones to achieve before you go-live	Scheduled dates
✓ <b>Go-Live date</b> Set a deadline and plan around it	
✓ <b>Lightspeed Restaurant Manager onboarding session</b> 10-15 days before your go-live date	
✓ <b>Menu configuration</b> 5-10 days before your go-live date	
✓ <b>Hardware installation</b> 5+ days before your go-live date	
✓ <b>POS onboarding session</b> 2-5 days before your go-live date	
✓ <b>Practice run</b> 3+ days before your go-live date	
✓ <b>Lightspeed Restaurant soft launch</b> 1+ days before your go-live date	

#### Next Steps

- **Step 2: Getting Started.** A detailed guide to the system. Available during your Manager onboarding.
- **Step 3: Readiness Evaluation.** A checklist your staff can use to ensure they're ready to use the software. To be used after your POS onboarding session.

#### Key Resources

- **Customer Success team:** To schedule your onboarding session, email [onboard.na@lightspeedhq.com](mailto:onboard.na@lightspeedhq.com).
- **Support:** <https://www.lightspeedhq.com/support/restaurant/>
- **Lightspeed Restaurant login page:** <http://www.lightspeedhq.com/products/restaurant/login/>